

**ENGLISH
FIRST
ADDITIONAL
LANGUAGE
GRADE 12
CAPS
TRACKER
2019 TERM 2**

CONTENTS

WELCOME ALL GRADE 12 EFAL TEACHERS!

Introducing you to your CAPS compliant weekly tracker.

Developed as an option to help you effectively cover the EFAL curriculum to ensure CAPS compliance.

The tracker does this by integrating the use of the textbook, the literature setworks, and the NECT lesson plans.

USE YOUR TRACKER WITH THE FOLLOWING:

1. English First Additional Language Learner's Book
2. English First Additional Language Teacher's Guide
3. Prescribed literature set works, (poetry, short stories, novel, play)
4. The NECT Lesson Plans
5. The Curriculum and Assessment Policy Statement, (CAPS)

A. USING THE TRACKER

1. Customising your tracker ————— page 3
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PRESCRIBED LITERATURE SETWORK OPTIONS:

1. My Children! My Africa! by Athol Fugard (Maskew Miller Longman)
2. Cry, the Beloved Country by Alan Paton (Maskew Miller Longman)
3. Voice of the Land by B. Walter (Ilima Publishers)
4. Changes: An anthology of short stories by B. Walter (Marang Publishers)
5. Strange Case of Dr Jekyll and Mr Hyde by R. L. Stevenson (Macmillan)
6. Shakespeare 2000 Macbeth by W. G. Saunders (Marumo Publishing)

B. TRACKERS

1. Focus on English First Additional Language
(Maskew Miller Longman) ————— page 12
2. Headstart English First Additional Language
(Oxford University Press) ————— page 24
3. Interactive English First Additional Language
(St Mary's Interactive Learning Experience) ————— page 36
4. Platinum English First Additional Language
(Maskew Miller Longman) ————— page 48
5. Solutions for All English First Additional Language (Macmillan) — page 60
6. Spot On English First Additional Language (Pearson) ————— page 72
7. Study and Master English First Additional Language
(Cambridge University Press) ————— page 84
8. Successful English First Additional Language
(Oxford University Press) ————— page 96

1. Customising your tracker.

The NECT learning programme is designed for four and a half hours of English First Additional Language per week. More information regarding the CAPS requirements for EFAL is detailed under point 2.6 page 17.

The lesson durations are one hour or thirty minutes. If this does not match or comply with the timetable at your school, customise accordingly.

Each cycle of learning covers a two week period. You will notice that the same routine is repeated in every two week cycle.

- The literature genres are planned to be done in their entirety and consecutively.
- This is the recommended way to cover the two genres for the year.
- However, it is also an option to teach the genres simultaneously.
- In other words, by switching between the two genres in alternating cycles.

The tables to the right illustrate both scheduling options for teaching the literature lesson plans.

See the diagram and "Quick guide to the tracker" that follows.

Table 1:
Teaching Genre 1 and Genre 2 consecutively

TERM	CYCLE	GENRE
1	1	1
1	2	1
1	3	1
1	4	1
1	5	1
2	1	1
2	2	1
2	3	2
2	4	2
2	5	EXAMS
3	1	2
3	2	2
3	3	2
3	4	2
3	5	2
4	1	REVISION
4	2	REVISION
4	3	REVISION
4	4	EXAMS
4	5	EXAMS

Table 2:
Teaching Genre 1 and Genre 2 simultaneously

TERM	CYCLE	GENRE
1	1	1
1	2	2
1	3	1
1	4	2
1	5	1
2	1	2
2	2	1
2	3	2
2	4	1
2	5	EXAMS
3	1	2
3	2	1
3	3	2
3	4	1
3	5	2
4	1	REVISION
4	2	REVISION
4	3	REVISION
4	4	EXAMS
4	5	EXAMS

TRACKER DIAGRAM SHOWING WEEK 2 OF A CYCLE

Remember to choose two genres from the options list. It is recommended to teach genre 1 first and genre 2 second. It is also an option to teach both simultaneously by alternating them in each cycle.

IMPORTANT :

1. Note that in week one of the cycle receptive language skills are taught and in week two expressive language skills are the focus.

2. The same routine is followed across every cycle. Genre one is scheduled consecutively followed by genre two. However if you choose to teach both genres simultaneously, adjust the lesson plan schedule accordingly.

3. Week 2 of the cycle makes special provision for catching up on reading and viewing in either the text book or the NECT lesson plan.

GRADE 12 ENGLISH – CYCLE 1 - CAPS PG 69											
Platinum Week 2											Class
HELPFUL TIP: <i>Remind learners to do their literature reading early in the week.</i>											Date completed
No	Source		CAPS content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework		
1	TB	W&P	Summarise a text: Use the skim and scan method. (Possible assessment).	60 mins	15,16,17	4,5	39,40				
2	LP	W&P	Lesson Plan Genre 1 Cycle 1	60 mins	LP	LP	LP				
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins							
4	LP	W&P	Lesson Plan Genre1 Cycle 1	60 mins	LP	LP	LP				
5	TB	LSC	Use formal English. Vocabulary challenge. Build vocabulary.	30 mins	22	10	43				
Reflection											
<i>Let's aim to build a growth mindset and resilience in our learners.</i>											
Your observations:						Your aims:					
HOD/Subject head:						Date:					

3. Quick guide to the tracker

1. Select two literature networks from two different genres. These genres may be taught consecutively (recommended), or simultaneously by alternating the genres with each cycle. Find the NECT lesson plans for these networks.
Note: Unless you opt to teach them simultaneously, Genre 1 ends in week 14 and Genre 2 begins in week 15.

2. Find the tracker table for the text book used at your school. Each lesson shows you what the content for the lesson is. It is helpful to record your aims for the week in the block provided.

3. Keep a record of the date you were able to complete each lesson for each class that you teach. There is a column on the right-hand side of the table for this purpose.

4. At the end of the week, reflect on your teaching and check if you are up to date. Make notes about your observations and resulting aims in the spaces provided. Remember to ask your learners for their opinions about what they need help with.

5. Prepare and share any questions or requests for support with your HoD or subject head.



How do I know that all the literature and language requirements for CAPS will be covered if I follow the tracker?

We have already linked the relevant CAPS content and skills to specific material in the textbook, the teacher's guide and the NECT lesson plans in order to make your job as teachers easier and more effective.



Note: These are CAPS based trackers and planners which support the learning programme and training provided by the National Education Collaboration Trust (NECT) on behalf of the Department of Basic Education (DBE).

4. What about CAPS?

The CAPS specifies nine hours in a two week cycle for FET EFAL.

CAPS suggests that this time be utilised as follows:

- Listening and speaking: One hour
- Reading and viewing: Four hours
- Writing and presenting: Three hours
- Language structures and conventions: One hour

The tracker uses the following CAPS compliant routine:

FIRST WEEK IN A CYCLE			
Lesson 1	Text book	Listening and speaking	One hour
Lesson 2	Text book	Reading and viewing	One hour
Lesson 3	Lesson plan	Reading and viewing	One hour
Lesson 4	Lesson plan	Reading and viewing	One hour
Lesson 5	Text book	Language structure and conventions	Half hour
SECOND WEEK IN A CYCLE			
Lesson 1	Text book	Writing and presenting	One hour
Lesson 2	Lesson plan	Writing and presenting	One hour
Lesson 3	Lesson plan OR Text book	Reading and viewing catch up	One hour
Lesson 4	Lesson plan	Writing and presenting	One hour
Lesson 5	Text book	Language structure and conventions	Half hour

Note: Please note that lesson three in week two of a cycle provides an opportunity for the completion of either Text book or Lesson plan activities.

5. Formal assessment tasks: Term 2

Most text books include relevant FATs. Space is provided below for you to document any text book FATs that you wish to include.

FORMAL ASSESSMENT TASKS (FATs) FOR GRADE 10, TERM 2

- CAPS specifies the following programme of assessment for Grade 10, Term 2.
- Most text books include the relevant FATs, as detailed below.
- The NECT R&V lesson plans include literature contextual questions for each genre, together with a memorandum. The teacher can select to use these questions for Task 6.

TASK	DESCRIPTION	MARKS	DETAILS
Task 5 Oral	Listening for comprehension	10	LB page: TG page:
	Prepared speech	20	LB page: TG page:
	Prepared reading aloud / unprepared speech / informal speaking in group	20	LB page: TG page:
Task 6 Literature	Contextual questions	35	NECT R&V Lesson Plan Genre: Cycle:
Task 7 Midyear Examinations	Paper 1: Language in context	80	
	Paper 2: Literature	70	
	Paper 3: Writing	100	

FORMAL ASSESSMENT TASKS (FATs) FOR GRADE 11/12, TERM 2

- CAPS specifies the following programme of assessment for Grade 11 / 12, Term 2.
- Most text books include the relevant FATs, as detailed below.
- The NECT R&V lesson plans include literature contextual questions for each genre, together with a memorandum. The teacher can select to use these questions for Task 6.

TASK	DESCRIPTION	MARKS	DETAILS
Task 5 Oral	Listening for comprehension	10	LB page: TG page:
	Prepared speech	20	LB page: TG page:
	Prepared reading aloud / unprepared speech / informal speaking in group	20	LB page: TG page:
Task 6 Literature	Contextual questions	35	NECT R&V Lesson Plan Genre: Cycle:
Task 7 Midyear Examinations	Paper 1: Language in context	80	
	Paper 2: Literature	70	
	Paper 3: Writing	100	

6. Guidelines for teaching

Teaching listening and speaking

These tasks rely on an understanding of purpose and process. The students should engage in diverse speaking situations. Learners should be able to:

- speak well in both formal and informal situations
- plan, research, organise, practice and present a formal speech
- reading is also important for a learner to master
- learners need to hear a clear, coherent voice from the teacher and other sources in order to fully grasp how both processes should work

More details are provided in the CAPS document on page 19 and 20.

Teaching reading and viewing

In order to become successful readers learners should:

- read and view a range of texts
- engage in a process of pre, during and post reading activities

More details on this process can be found on page 28 of the CAPS document.

Teaching writing and presenting

The NECT writing and presenting lesson plans explore and teach the format, structure and style of each writing genre. Writing topics are linked to the literature networks in order to ensure that an integrated approach to language development is used.

More details are provided in the CAPS document on page 12.

Language structure and conventions

Language structures and conventions are an important part of teaching English. They are needed to successfully practice all the other skills. Vocabulary development is also vital to learning a new additional language. Teaching these skills in context is the most effective way to impart understanding.

Teaching literature

Literature is an important and rewarding part of learning English. The NECT learning programme has addressed the methodology of teaching literature in a systematic way that embraces routine, repetition and creativity. The NECT Lesson plans also use pre, during and post reading activities and integrate language structure and conventions and vocabulary development. More importantly, the literature lessons are structured to give learners a deeper understanding of the text. They also foster critical thinking skills; the ability to think critically about the text.

For further information refer to the NECT lesson plans for your chosen genres.

Extended reading programme (ERP)

The ERP gives learners the chance to practice what they have learnt during the CAPS based learning they have done. Learners should:

- know how to access and use libraries
- read a wide range of texts
- provide evidence that they have read those texts

More details can be found in the CAPS document on page 32 and 33.

7. Reflection

The tracker can be used to record guiding questions when evaluating your lessons and the learner's performance. Useful questions could be phrased as follows:

- Was my lesson preparation the best that it could be? Did I understand the content fully, so that I could teach effectively? Did I have all the resources I needed?
- Am I encouraging a growth mindset and resilience in my students?
- Were the main purposes of the lesson achieved? How many learners showed that they understood the content and skills that were the focus of the lesson?
- Did I allocate enough time to the various activities?
- What additional support do underperforming learners need and what can I do to extend the knowledge and skills of the most advanced learners?
- Next time I teach the same content, what should I do in the same way, and what should I do differently?

The tracker helps track your coverage of the curriculum for the week. It is helpful to reflect on issues with the curriculum schedule. Reflections can also help you with planning future lessons. This written record can be used in meetings to discuss teaching improvements which help you meet the CAPS requirements.

8. Resources

Resources support both the learning and teaching experience. It is recommended that the following resources are available for teaching your learners:

- preparation work from teacher and student
- the NECT lesson plans (LP), the textbook (LB), the teacher guide (TG), exercise books for learners and for the lesson plans, literature texts, a dictionary and a thesaurus
- books, newspapers and magazines for learners to read
- a clean and stimulating classroom with varied and visual material on the walls

Note: Old textbooks published before the CAPS, can be used for practice. You will need additional resources for the lesson plans and for learner book exercises. It is important that you plan ahead of time and that the learners have been asked to bring the items to school for the relevant lesson. If your school or learners have computers/smart phones or tablets and access to the internet, encourage learners to use this resource for research.

The DBE has published some excellent materials to support you in working with learners with learning barriers. Two such publications are:

- Directorate Inclusive Education, Department of Basic Education (2011) Guidelines for responding to learner diversity in the classroom through curriculum and assessment policy statements. Pretoria. www.education.gov.za, www.thutong.doe.gov.za/InclusiveEducation
- Directorate Inclusive Education, Department of Basic Education (2010) Guidelines for inclusive teaching and learning. Education White Paper 6. Special needs education: Building an inclusive education and training system. Pretoria. www.education.gov.za, www.thutong.doe.gov.za/InclusiveEducation

10. Extension and remediation support

The publishers of Grade 12 EFAL LB's have approached extension and remediation work and support in different ways as described below:

Focus on English First Additional Language (Maskew Miller Longman)

Each two-week chapter in the LB ends with revision tasks. At the back of the LB there are reference sections on language and literature and a glossary of language and literary terms. The TG includes suggestions for support and extension activities and there is a separate control test book with four practice tests for Paper 1.

Headstart English First Additional Language (Oxford University Press)

Some chapters in the LB end with support and extension activities. The LB ends with an exam glossary, three sections titled Research Guidelines, Language and literature guidelines and examples of transactional writing. The TG concludes with sample examination papers.

Interactive English First Additional Language (S.M.I.L.E.)

The LB and TG conclude with sample examination papers.

Platinum English First Additional Language (Maskew Miller Longman)

Each chapter in the LB ends with revision activities. At the back of the LB there are glossaries of grammatical and literary terms, information about examination terms and sample examination papers. There is a separate control test book containing four practice tests for Paper 1 (Language in context).

Solutions for All English First Additional Language (Macmillan)

Each chapter in the LB ends with extra practice activities and a summary of the chapter's content. There are sample exam questions in the final chapter of the LB.

Spot On English First Additional Language (Pearson)

Each chapter has extension and revision activities. At the back of the LB there are sample examination papers and literature and language study notes.

Study and Master English First Additional Language (Cambridge University Press)

There are sample examination questions in the final chapter of the LB. These are followed by a list of irregular verb forms and a short glossary of words used in the LB. In the final section of the TG there are some photographs and poems for use in speaking, writing and literature lessons.

Successful English First Additional Language (Oxford University Press)

There are sample examination questions in the final chapter of the LB. These are followed by revision sections for R&V, W&P and LSC.

FOCUS ON ENGLISH FAL GRADE 12 2019 TERM 2

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

L&S = Listening and Speaking
R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 12 ENGLISH - CYCLE 6 - CAPS PG 72										
FOCUS ON ENGLISH WEEK 11										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S Listen to or read a job interview. Discuss the relative merits with class or group.	60 mins	85, 86, 87	4,5	43	5	ERP: watch or listen to an interview.		
2	TB	R&V Intensive reading. An advertisement for prospective opportunities. Pay attention to form, details and stock phrases.	60 mins	82,83	2	43,44				
3	LP	R&V Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP				
4	LP	R&V Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP				
5	TB	LSC Passive voice. Build vocabulary.	30 mins	95	9,10	47,48				
REFLECTION										
<i>Encourage planning and goal setting for a growth mindset.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 6 - CAPS PG 72														
FOCUS ON ENGLISH WEEK 12														
HELPFUL TIPS:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P	Write a CV. Revise letter formats and stock phrases of opening and closing. Focus on process writing, text structure and language features.	60 mins	89,90	6	46							
2	LP	W&P	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP							
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	W&P	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP							
5	TB	LSC	Remedial grammar from learners' texts. Build vocabulary.	30 mins	95	11	48							
REFLECTION														
<i>Help students build a vocabulary that promotes a growth mindset.</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 12 ENGLISH - CYCLE 7 - CAPS PG 72										
FOCUS ON ENGLISH WEEK 13										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Job interview role play.	60 mins	106,107	6	54,55			
2	TB	R&V	Intensive reading. Interviews.	60 mins	103,104	3	51,52	ERP: job, bursary advertisements or tertiary institutions flyers.		
3	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
5	TB	LSC	Revision: modal verbs. Build vocabulary. Adverbs.	30 mins	108,109	7	55,56			
REFLECTION										
<i>Failure is an important part of your growth and developing resilience. Do not be afraid to fail. - Michelle Obama</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 7 - CAPS PG 72													
FOCUS ON ENGLISH WEEK 14													
HELPFUL TIPS:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	W&P	Summary revision: write a summary on texts used for specific topics. Focus on process writing, text structure and language features.	60 mins	102	3	52						
2	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP						
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins									
4	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP						
5	TB	LSC	Build vocabulary. Revision language structures.	30 mins	108,109,110	7,8,9,10	57						
REFLECTION													
<i>Smart is something you become, not something you are.</i>													
Your observations:					Your aims:								
					HOD/Subject Head:			Date:					

GRADE 12 ENGLISH - CYCLE 8 - CAPS PG 72										
FOCUS ON ENGLISH WEEK 15										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Formal researched speech on an aspect of visual media. Role play introducing a speaker.	60 mins	118,119, 120	5	61	6		
2	TB	R&V	Read a review of a film, documentary or TV series.	60 mins	114,116	3	59,60			
3	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
5	TB	LSC	Revision: emotive writing. Build vocabulary.	30 mins	121	6	62			
REFLECTION										
<i>We all have the capacity to get better at the things we do.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 8 - CAPS PG 72

FOCUS ON ENGLISH WEEK 16

HELPFUL TIPS: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P Write a film review. Focus on process writing, text structures and language features.	60 mins	124	7	63								
2	LP	W&P Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP								
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins											
4	LP	W&P Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP								
5	TB	LSC Adjectives and adverbs. Remedial grammar from learners' texts.	30 mins	125		63								

REFLECTION

Teaching resilience is teaching learners how to manage their fears, beliefs, behaviours and thinking.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 12 ENGLISH - CYCLE 9 - CAPS PG 73										
FOCUS ON ENGLISH WEEK 17										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Informal class group discussion. Study methods.	60 mins	128	2	65			
2	TB	R&V	Intensive reading: use previous examination papers to revise formal text study and intensive reading strategies.	60 mins	129	3	66			
3	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
5	TB	LSC	Use previous examination papers to revise language. Meta-language of exams.	30 mins	137	9	68			
REFLECTION										
<i>Effort ignites ability and turns it into accomplishment.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 9 - CAPS PG 73										
FOCUS ON ENGLISH WEEK 18										
HELPFUL TIPS:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P Use previous examination papers to revise forms. Different forms of writing.	60 mins	132,133	6,7	68,69				
2	LP	W&P Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP				
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins							
4	LP	W&P Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP				
5	TB	LSC Meta-language revision. Build vocabulary. Revision language use, punctuation and reported speech.	30 mins	138	9	69				
REFLECTION										
<i>'It always seems impossible until it is done.' - Nelson Mandela</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73										
FOCUS ON ENGLISH WEEK 19										
HELPFUL TIP:										
No	Source	Caps content and activities		Time	LB pg	Activity no	TG pg	FAT	Homework	Class
										Date completed
1			Exams	60 mins						
2			Exams	60 mins						
3			Exams	60 mins						
4			Exams	60 mins						
5			Exams	30 mins						
REFLECTION										
<i>The difference between an obstacle and an opportunity is attitude.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73										
FOCUS ON ENGLISH WEEK 20										
HELPFUL TIPS:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
REFLECTION										
<i>Keep things in perspective and maintain a hopeful outlook.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

Was the learner's performance during the term what you had expected?
 Which learners need particular support with EFAL?
 What strategy can you put in place for them to catch up with the class?

2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

HEADSTART ENGLISH FAL GRADE 12 2019 TERM 2

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

L&S = Listening and Speaking
R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 12 ENGLISH - CYCLE 6 - CAPS PG 72													
HEADSTART WEEK 11													
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	L&S Listen to or read a job interview. Discuss the relative merits with class or group.	60 mins	74	1	83		ERP: watch or listen to an interview.					
2	TB	R&V Intensive reading. An advertisement for prospective opportunities. Pay attention to form, details and stock phrases. Prepared reading aloud.	60 mins	76,77,78	4,6	84	5						
3	LP	R&V Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP							
4	LP	R&V Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP							
5	TB	LSC Passive voice. Build vocabulary.	30 mins	77,78	5	85							
REFLECTION													
<i>Encourage planning and goal setting for a growth mindset.</i>													
Your observations:						Your aims:							
						HOD/Subject Head:							
						Date:							

GRADE 12 ENGLISH - CYCLE 6 - CAPS PG 72										
HEADSTART WEEK 12										
HELPFUL TIP:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P Write a CV. Revise letter formats and stock phrases of opening and closing. Focus on process writing, text structure and language features.	60 mins	81	8	86				
2	LP	W&P Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP				
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins							
4	LP	W&P Lesson Plan Genre1 Cycle 6	60 mins	LP	LP	LP				
5	TB	LSC Remedial grammar from learners' texts. Build vocabulary. Correct mistakes.	30 mins	81	8	81				
REFLECTION										
<i>Help students build a vocabulary that promotes a growth mindset.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 7 - CAPS PG 72											
HEADSTART WEEK 13											
HELPFUL TIP:		Remind learners to do their literature reading early in the week.									
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class		
									Date completed		
1	TB	L&S	Job interview role play.	60 mins	85	1	90				
2	TB	R&V	Intensive reading: job interviews. Respond and answer questions.	60 mins	86,87	2	90,91	ERP: job, bursary advertisements or tertiary institutions flyers.			
3	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP				
4	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP				
5	TB	LSC	Revision: modal verbs. Build vocabulary.	30 mins	88	3	91				
REFLECTION											
<i>Failure is an important part of your growth and developing resilience. Do not be afraid to fail. - Michelle Obama</i>											
Your observations:					Your aims:						
					HOD/Subject Head:			Date:			

GRADE 12 ENGLISH - CYCLE 7 - CAPS PG 72														
HEADSTART WEEK 14														
HELPFUL TIP:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P	Summary revision: write a summary on texts used for specific topics. Focus on process writing, text structure and language features.	60 mins	88,89,90	4,5	92							
2	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP							
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP							
5	TB	LSC	Build vocabulary. Remedial grammar from learners' texts.	30 mins	88		91-							
REFLECTION														
<i>Smart is something you become, not something you are.</i>														
Your observations:						Your aims:								
						HOD/Subject Head: _____ Date: _____								

GRADE 12 ENGLISH - CYCLE 8 - CAPS PG 72														
HEADSTART WEEK 15														
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Formal researched speech on an aspect of visual media. Role play formal speeches.	60 mins	103	8	102	6						
2	TB	R&V	Read a review of a film, documentary or TV series.	60 mins	99,100	3	99							
3	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP							
5	TB	LSC	Revision: emotive writing. Build vocabulary related to reading texts.	30 mins	100	4	100							
REFLECTION														
<i>We all have the capacity to get better at the things we do.</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 12 ENGLISH - CYCLE 8 - CAPS PG 72										
HEADSTART WEEK 16										
HELPFUL TIP:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
1	TB	W&P Write a film review. Focus on process writing, text structure and language features.	60 mins	104,105,106	12	103				
2	LP	W&P Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP				
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins							
4	LP	W&P Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP				
5	TB	LSC Adjectives and adverbs. Remedial grammar from learners' texts.	30 mins	100	4	100				
REFLECTION										
<i>Teaching resilience is teaching learners how to manage their fears, beliefs, behaviours and thinking.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 9 - CAPS PG 73										
HEADSTART WEEK 17										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Informal class group discussion.	60 mins	108	1	107			
2	TB	R&V	Intensive reading: use previous examination papers to revise formal text study and intensive reading strategies.	60 mins	109,110,111,112	3	109			
3	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
5	TB	LSC	Use previous examination papers to revise language.	30 mins	113	4,5,6	110			
REFLECTION										
<i>Effort ignites ability and turns it into accomplishment.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 9 - CAPS PG 73										
HEADSTART WEEK 18										
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Use previous examination papers to revise forms. Format and register.	60 mins	115,116	11,12	111			
2	LP	W&P	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
5	TB	LSC	Meta-language revision. Build vocabulary. Tenses, active and passive voice.	30 mins	113,114	7,8,9	111			
REFLECTION										
<i>'It always seems impossible until it is done.' - Nelson Mandela</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73

HEADSTART WEEK 19

HELPFUL TIP:

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1		Exams	60 mins										
2		Exams	60 mins										
3		Exams	60 mins										
4		Exams	60 mins										
5		Exams	30 mins										

REFLECTION

The difference between an obstacle and an opportunity is attitude.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73										
HEADSTART WEEK 20										
HELPFUL TIP:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
REFLECTION										
<i>Keep things in perspective and maintain a hopeful outlook.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

Was the learner's performance during the term what you had expected?
 Which learners need particular support with EFAL?
 What strategy can you put in place for them to catch up with the class?

2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

INTERACTIVE ENGLISH FAL GRADE 12 2019 TERM 2

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

L&S = Listening and Speaking
R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 12 ENGLISH - CYCLE 6 - CAPS PG 72										
INTERACTIVE ENGLISH WEEK 11										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Listen to or read a job interview. Discuss the relative merits with class or group.	60 mins	112,113	1	86,87	5	Enrichment: watch or listen to an interview.	
2	TB	R&V	Intensive reading. An advertisement for prospective opportunities. Pay attention to form, details and stock phrases.	60 mins	115,116	3	90,91			
3	LP	R&V	Lesson Plan Genre 2 Cycle 6	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP			
5	TB	LSC	Passive voice. Build vocabulary.	30 mins	122	6	96			
REFLECTION										
<i>Encourage planning and goal setting for a growth mindset.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 6 - CAPS PG 72														
INTERACTIVE ENGLISH WEEK 12														
HELPFUL TIP:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P	Write a CV. Revise letter formats and stock phrases of opening and closing. Focus on process writing, text structure and language features.	60 mins	123,124,125	7	97							
2	LP	W&P	Lesson Plan Genre 2 Cycle 6	60 mins	LP	LP	LP							
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	W&P	Lesson Plan Genre1 Cycle 6	60 mins	LP	LP	LP							
5	TB	LSC	Remedial grammar from learners' texts. Build vocabulary.	30 mins	126	8	100							
REFLECTION														
<i>Help students build a vocabulary that promotes a growth mindset.</i>														
Your observations:						Your aims:								
						HOD/Subject Head:			Date:					

GRADE 12 ENGLISH - CYCLE 7 - CAPS PG 72										
INTERACTIVE ENGLISH WEEK 13										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S Job interview role play.	60 mins	131,132	1	101,102				
2	TB	R&V Intensive reading: job interviews. Answer questions and discuss.	60 mins	134,135,136	3	104,105		ERP: job, bursary advertisements or tertiary institutions flyers.		
3	LP	R&V Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP				
4	LP	R&V Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP				
5	TB	LSC Revision: modal verbs. Build vocabulary.	30 mins	146,147	7	113				
REFLECTION										
<i>Failure is an important part of your growth and developing resilience. Do not be afraid to fail. - Michelle Obama</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 7 - CAPS PG 72										
INTERACTIVE ENGLISH WEEK 14										
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Summary revision: write a summary on texts used for specific topics. Focus on process writing, text structure, language features.	60 mins	148	8	113,114			
2	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
5	TB	LSC	Build vocabulary. Language revision.	30 mins	149	9	114			
REFLECTION										
<i>Smart is something you become, not something you are.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 8 - CAPS PG 72															
INTERACTIVE ENGLISH WEEK 15															
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>													
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
												Date completed			
1	TB	L&S	Formal researched speech on an aspect of visual media. Role play formal speeches.	60 mins	153,154,155	1	117,118	6							
2	TB	R&V	Read a review of a film, documentary or TV series.	60 mins	156	2	119,120								
3	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP								
4	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP								
5	TB	LSC	Revision: emotive writing. Build vocabulary.	30 mins	166	6	127								
REFLECTION															
<i>We all have the capacity to get better at the things we do.</i>															
Your observations:						Your aims:									
						HOD/Subject Head:									
						Date:									

GRADE 12 ENGLISH - CYCLE 8 - CAPS PG 72

INTERACTIVE ENGLISH WEEK 16

HELPFUL TIP: Use the blank activity and page blocks from day 3 below to help you record your lesson plan.

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	W&P Write a persuasive letter. Focus on process writing, text structure and language features.	60 mins	169	7	129,130									
2	LP	W&P Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP									
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins												
4	LP	W&P Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP									
5	TB	LSC Adjectives and adverbs. Remedial grammar from learners' texts. Modals.	30 mins	171	8	130									

REFLECTION

Teaching resilience is teaching learners how to manage their fears, beliefs, behaviours and thinking.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 12 ENGLISH - CYCLE 9 - CAPS PG 73										
INTERACTIVE ENGLISH WEEK 17										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Informal class group discussion.	60 mins	175,176	1,2	132,133			
2	TB	R&V	Intensive reading: use previous examination papers to revise formal text study and intensive reading strategies.	60 mins	177	3	135			
3	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
5	TB	LSC	Use previous examination papers to revise language. Language skills.	30 mins	186	6	141			
REFLECTION										
<i>Effort ignites ability and turns it into accomplishment.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 9 - CAPS PG 73										
INTERACTIVE ENGLISH WEEK 18										
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Use previous examination papers to revise forms. Writing a friendly letter.	60 mins	190	8	140			
2	LP	W&P	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
5	TB	LSC	Meta-language revision. Build vocabulary.	30 mins	189	2	139			
REFLECTION										
<i>'It always seems impossible until it is done.' - Nelson Mandela</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73

INTERACTIVE ENGLISH WEEK 19

HELPFUL TIP:

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1		Exams	60 mins										
2		Exams	60 mins										
3		Exams	60 mins										
4		Exams	60 mins										
5		Exams	30 mins										

REFLECTION

The difference between an obstacle and an opportunity is attitude.

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73										
INTERACTIVE ENGLISH WEEK 20										
HELPFUL TIP:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
REFLECTION										
<i>Keep things in perspective and maintain a hopeful outlook.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

Was the learner's performance during the term what you had expected?
Which learners need particular support with EFAL?
What strategy can you put in place for them to catch up with the class?

2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

PLATINUM ENGLISH FAL GRADE 12 2019 TERM 2

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

L&S = Listening and Speaking
R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 12 ENGLISH - CYCLE 6 - CAPS PG 72													
PLATINUM WEEK 11													
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	L&S	Listen to or read a job interview. Discuss the relative merits with class or group.	60 mins	82,83	1	47		Enrichment: watch or listen to an interview.				
2	TB	R&V	Intensive reading. An advertisement for prospective opportunities (a bursary). Pay attention to form, details and stock phrases.	60 mins	84,85	3	50,51						
3	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP						
4	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP						
5	TB	LSC	Passive voice. Build vocabulary. Stock phrases.	30 mins	88,89	4,5	52						
REFLECTION													
<i>Encourage planning and goal setting for a growth mindset.</i>													
Your observations:					Your aims:								
					HOD/Subject Head:			Date:					

GRADE 12 ENGLISH - CYCLE 6 - CAPS PG 72										
PLATINUM WEEK 12										
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Write a CV. Revise letter formats and stock phrases of opening and closing. Focus on process writing, text structure and language features.	60 mins	92,93,94	9	55,56			
2	LP	W&P	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre1 Cycle 6	60 mins	LP	LP	LP			
5	TB	LSC	Remedial grammar from learners' texts. Build vocabulary.	30 mins	91,92	7,8	54,55			
REFLECTION										
<i>Help students build a vocabulary that promotes a growth mindset.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 7 - CAPS PG 72										
PLATINUM WEEK 13										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Job interview role play.	60 mins	98,99	1	58			
2	TB	R&V	Intensive reading: informative texts like interviews.	60 mins	99,100	2	59	ERP: job, bursary advertisements or tertiary institutions flyers.		
3	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
5	TB	LSC	Revision: modal verbs. Build vocabulary.	30 mins	106,107	5	62			
REFLECTION										
<i>Failure is an important part of your growth and developing resilience. Do not be afraid to fail. - Michelle Obama</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 7 - CAPS PG 72										
PLATINUM WEEK 14										
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Summary revision: write a summary on texts used for specific topics. Use process writing.	60 mins	108,109	6	63			
2	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
5	TB	LSC	Build vocabulary.	30 mins	103,104	3	61			
REFLECTION										
<i>Smart is something you become, not something you are.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 8 - CAPS PG 72												
PLATINUM WEEK 15												
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class			
									Date completed			
1	TB	L&S	Formal researched speech on an aspect of visual media. Introduction of a speaker.	60 mins	112,113	1,2	65	6				
2	TB	R&V	Read a review of a film, documentary or TV series.	60 mins	114,115	3	66,67					
3	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP					
4	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP					
5	TB	LSC	Revision: emotive writing. Build vocabulary.	30 mins	124,125	6	69,70					
REFLECTION												
<i>We all have the capacity to get better at the things we do.</i>												
Your observations:					Your aims:							
					HOD/Subject Head:			Date:				

GRADE 12 ENGLISH - CYCLE 8 - CAPS PG 72														
PLATINUM WEEK 16														
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	W&P	Write a film review. Focus on process writing, text structure and language features.	60 mins	125,126	7	70							
2	LP	W&P	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP							
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	W&P	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP							
5	TB	LSC	Adjectives and adverbs. Remedial grammar from learners' texts. Technical film vocabulary.	30 mins	119	4	67,68							
REFLECTION														
<i>Teaching resilience is teaching learners how to manage their fears, beliefs, behaviours and thinking.</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 12 ENGLISH - CYCLE 9 - CAPS PG 73										
PLATINUM WEEK 17										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Informal class group discussion.	60 mins	130	1	73			
2	TB	R&V	Intensive reading: use previous examination papers to revise formal text study and intensive reading strategies. Read an article.	60 mins	131	2	73			
3	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
5	TB	LSC	Use previous examination papers to revise language. Cartoons and advertisements.	30 mins	136,137	4,5	75			
REFLECTION										
<i>Effort ignites ability and turns it into accomplishment.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 9 - CAPS PG 73														
PLATINUM WEEK 18														
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	W&P	Use previous examination papers to revise forms.	60 mins	138	6	76							
2	LP	W&P	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP							
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	W&P	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP							
5	TB	LSC	Meta-language revision. Build vocabulary. Revise editing and language.	30 mins	140,141	8	77							
REFLECTION														
<i>'It always seems impossible until it is done.' - Nelson Mandela</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73										
PLATINUM WEEK 19										
HELPFUL TIP:										
No	Source	Caps content and activities		Time	LB pg	Activity no	TG pg	FAT	Homework	Class
										Date completed
1			Exams	60 mins						
2			Exams	60 mins						
3			Exams	60 mins						
4			Exams	60 mins						
5			Exams	30 mins						
REFLECTION										
<i>The difference between an obstacle and an opportunity is attitude.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73										
PLATINUM WEEK 20										
HELPFUL TIP:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
REFLECTION										
<i>Keep things in perspective and maintain a hopeful outlook.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

Was the learner's performance during the term what you had expected?
 Which learners need particular support with EFAL?
 What strategy can you put in place for them to catch up with the class?

2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

SOLUTIONS FOR ALL ENGLISH FAL GRADE 12 2019 TERM 2

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

L&S = Listening and Speaking
R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 12 ENGLISH - CYCLE 6 - CAPS PG 72										
SOLUTIONS FOR ALL WEEK 11										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Listen to or read a job interview. Discuss the relative merits with class or group.	60 mins	90	1	57,58,59,60		Enrichment: watch or listen to an interview.	
2	TB	R&V	Intensive reading. An advertisement for prospective opportunities. Pay attention to form, details and stock phrases.	60 mins	91,92,93	2	61			
3	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP			
5	TB	LSC	Passive voice. Build vocabulary. Revise language rules.	30 mins	94,95	-	62			
REFLECTION										
<i>Encourage planning and goal setting for a growth mindset.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 6 - CAPS PG 72										
SOLUTIONS FOR ALL WEEK 12										
HELPFUL TIPS:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Write a CV. Revise letter formats and stock phrases of opening and closing. Focus on process writing, text structure and language features.	60 mins	98	3	62			
2	LP	W&P	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre1 Cycle 6	60 mins	LP	LP	LP			
5	TB	LSC	Remedial grammar from learners' texts. Build vocabulary.	30 mins	102	5	64			
REFLECTION										
<i>Help students build a vocabulary that promotes a growth mindset.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 7 - CAPS PG 72										
SOLUTIONS FOR ALL WEEK 13										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Job interview role play.	60 mins	105,106	1	67			
2	TB	R&V	Intensive reading: interviews.	60 mins	107	2	68	ERP: job, bursary advertisements or tertiary institutions flyers.		
3	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
5	TB	LSC	Revision: modal verbs. Build vocabulary.	30 mins	109,110,111	3	69			
REFLECTION										
<i>Failure is an important part of your growth and developing resilience. Do not be afraid to fail. - Michelle Obama</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 7 - CAPS PG 72										
SOLUTIONS FOR ALL WEEK 14										
HELPFUL TIPS:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Summary revision: write a summary on texts used for specific topics. Focus on process writing, text structure and language features.	60 mins	112	4	70			
2	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
5	TB	LSC	Build vocabulary. Revise language structures. Modal verbs.	30 mins	115	1	69			
REFLECTION										
<i>Smart is something you become, not something you are.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 8 - CAPS PG 72													
SOLUTIONS FOR ALL WEEK 15													
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	L&S	Formal researched speech on an aspect of visual media. Role play.	60 mins	119,120	1	72,73	6					
2	TB	R&V	Read a review of a film, documentary or TV series.	60 mins	122,123	2	75						
3	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP						
4	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP						
5	TB	LSC	Revision: emotive writing. Build vocabulary.	30 mins	126	5	78						
REFLECTION													
<i>We all have the capacity to get better at the things we do.</i>													
Your observations:						Your aims:							
						HOD/Subject Head:		Date:					

GRADE 12 ENGLISH - CYCLE 8 - CAPS PG 72										
SOLUTIONS FOR ALL WEEK 16										
HELPFUL TIPS:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Write a film review. Focus on process writing, text structure and language features.	60 mins	125,126	4	77			
2	LP	W&P	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
5	TB	LSC	Adjectives and adverbs. Remedial grammar from learners' texts.	30 mins	126,127	5	77,78			
REFLECTION										
<i>Teaching resilience is teaching learners how to manage their fears, beliefs, behaviours and thinking.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 9 - CAPS PG 73														
SOLUTIONS FOR ALL WEEK 17														
HELPFUL TIP:		Remind learners to do their literature reading early in the week.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Informal class group discussion.	60 mins	135		80							
2	TB	R&V	Intensive reading: use previous examination papers to revise formal text study and intensive reading strategies.	60 mins	136	1	81							
3	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP							
5	TB	LSC	Use previous examination papers to revise language.	30 mins	144	-	86							
REFLECTION														
<i>Effort ignites ability and turns it into accomplishment.</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 12 ENGLISH - CYCLE 9 - CAPS PG 73										
SOLUTIONS FOR ALL WEEK 18										
HELPFUL TIPS:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Use previous examination papers to revise forms. Practice writing a summary.	60 mins	140	2	83			
2	LP	W&P	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
5	TB	LSC	Meta-language revision. Build vocabulary.	30 mins	141	3	85			
REFLECTION										
<i>'It always seems impossible until it is done.' - Nelson Mandela</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73										
SOLUTIONS FOR ALL WEEK 19										
HELPFUL TIP:										
No	Source	Caps content and activities		Time	LB pg	Activity no	TG pg	FAT	Homework	Class
										Date completed
1			Exams	60 mins						
2			Exams	60 mins						
3			Exams	60 mins						
4			Exams	60 mins						
5			Exams	30 mins						
REFLECTION										
<i>The difference between an obstacle and an opportunity is attitude.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73										
SOLUTIONS FOR ALL WEEK 20										
HELPFUL TIPS:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
REFLECTION										
<i>Keep things in perspective and maintain a hopeful outlook.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

Was the learner's performance during the term what you had expected?
Which learners need particular support with EFAL?
What strategy can you put in place for them to catch up with the class?

2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

SPOT ON ENGLISH FAL GRADE 12 2019 TERM 2

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

L&S = Listening and Speaking
R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 12 ENGLISH - CYCLE 6 - CAPS PG 72										
SPOT ON WEEK 11										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S Listen to or read a job interview. Discuss the relative merits with class or group.	60 mins	70	1.1,1.2,1.3	114	5	Enrichment: watch or listen to an interview.		
2	TB	R&V Intensive reading. An advertisement for prospective opportunities. Pay attention to form, details and stock phrases.	60 mins	73	2.1,2.2	117				
3	LP	R&V Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP				
4	LP	R&V Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP				
5	TB	LSC Passive voice. Build vocabulary.	30 mins	80	5,1	125				
REFLECTION										
<i>Encourage planning and goal setting for a growth mindset.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 6 - CAPS PG 72													
SPOT ON WEEK 12													
HELPFUL TIP:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	W&P	Write a CV. Revise letter formats and stock phrases of opening and closing. Focus on process writing, text structures and language features.	60 mins	76	3,1	119						
2	LP	W&P	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP						
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins									
4	LP	W&P	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP						
5	TB	LSC	Remedial grammar from learners' texts. Build vocabulary.	30 mins	81	5,2	125						
REFLECTION													
<i>Help students build a vocabulary that promotes a growth mindset.</i>													
Your observations:						Your aims:							
						HOD/Subject Head:			Date:				

GRADE 12 ENGLISH - CYCLE 7 - CAPS PG 72

SPOT ON WEEK 13

HELPFUL TIP: *Remind learners to do their literature reading early in the week.*

No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	L&S Job interview role play.	60 mins	89	4,1	134								
2	TB	R&V Intensive reading. Interviews.	60 mins	84	1,2	130		ERP: job, bursary advertisements or tertiary institutions flyers.						
3	LP	R&V Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP								
4	LP	R&V Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP								
5	TB	LSC Revision: modal verbs. Build vocabulary.	30 mins	86	2,1	131								

REFLECTION

Failure is an important part of your growth and developing resilience. Do not be afraid to fail. - Michelle Obama

Your observations:

Your aims:

HOD/Subject Head:

Date:

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73										
SPOT ON WEEK 14										
HELPFUL TIP:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Summary revision: write a summary on texts used for specific topics. Focus on process writing, text structure and language features.	60 mins	135	5.1,5.2	90			
2	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
5	TB	LSC	Build vocabulary. Using modals correctly.	30 mins	87	2,2	131			
REFLECTION										
<i>Smart is something you become, not something you are.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:					
					Date:					

GRADE 12 ENGLISH - CYCLE 8 - CAPS PG 72														
SPOT ON WEEK 15														
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Formal researched speech on an aspect of visual media. Role play.	60 mins	110, 111	-	142	6						
2	TB	R&V	Read a review of a film, documentary or TV series.	60 mins	96	1,1	140							
3	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP							
5	TB	LSC	Revision: emotive writing. Build vocabulary.	30 mins	108	4,1	145							
REFLECTION														
<i>We all have the capacity to get better at the things we do.</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73										
SPOT ON WEEK 16										
HELPFUL TIP:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Write a film review. Focus on process writing, text structures and language features.	60 mins	106	3,1	144			
2	LP	W&P	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
5	TB	LSC	Adjectives and adverbs. Remedial grammar from learners' texts.	30 mins	109	5,1	147			
REFLECTION										
<i>Teaching resilience is teaching learners how to manage their fears, beliefs, behaviours and thinking.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 9 - CAPS PG 73										
SPOT ON WEEK 17										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Informal class group discussion.	60 mins	113	-	151			
2	TB	R&V	Intensive reading: use previous examination papers to revise formal text study and intensive reading strategies.	60 mins	114	1,2	152			
3	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
5	TB	LSC	Use previous examination papers to revise language. Punctuation.	30 mins	116	2.1,2.2	154			
REFLECTION										
<i>Effort ignites ability and turns it into accomplishment.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73														
SPOT ON WEEK 18														
HELPFUL TIP:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
									Date completed					
1	TB	W&P	Use previous examination papers to revise forms. Revising writing forms and formats.	60 mins	118	3,1	153							
2	LP	W&P	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP							
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	W&P	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP							
5	TB	LSC	Meta-language revision. Build vocabulary.	30 mins	119 120	4.1,5	156							
REFLECTION														
<i>'It always seems impossible until it is done.' - Nelson Mandela</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73										
SPOT ON WEEK 19										
HELPFUL TIP:										
No	Source	Caps content and activities		Time	LB pg	Activity no	TG pg	FAT	Homework	Class
										Date completed
1			Exams	60 mins						
2			Exams	60 mins						
3			Exams	60 mins						
4			Exams	60 mins						
5			Exams	30 mins						
REFLECTION										
<i>The difference between an obstacle and an opportunity is attitude.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73										
SPOT ON WEEK 20										
HELPFUL TIP:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
REFLECTION										
<i>Keep things in perspective and maintain a hopeful outlook.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

Was the learner's performance during the term what you had expected?
 Which learners need particular support with EFAL?
 What strategy can you put in place for them to catch up with the class?

2. Which specific areas did the learners struggle with the most?

How can you adjust your teaching to improve their understanding and performance in the future?

3. How did the NECT Lesson Plan programme help you teach literature?

4. Did you cover all the CAPS prescribed content for the term?

If not, what plan will you make to get back on track?

HOD/Subject head:

Date:

STUDY AND MASTER ENGLISH FAL GRADE 12 2019 TERM 2

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

- Option 1 Drama
- Option 2 Novel
- Option 3 Short stories
- Option 4 Poetry

GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
GENRE 2 runs from: Term 2, week 15 - Term 3, week 30

There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

Note 1:

L&S = Listening and Speaking
R&V = Reading and viewing
W&P = Writing and Presenting
LSC = Language Structure and Conventions
ERP = Extended Reading Programme

Note 2:

Lesson plan lessons occur on the same days in every two week cycle.

Note 3:

There is a reminder at the beginning of each week to instruct students to prepare for the lesson plans before each class.

Note 4:

Remember to assign the relevant homework every day.

GRADE 12 ENGLISH - CYCLE 6 - CAPS PG 72														
STUDY AND MASTER WEEK 11														
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Listen to or read a job interview. Discuss the relative merits with class or group.	60 mins	138,139	47	94,95,96	Enrichment and extended reading: watch or listen to an interview(s).						
2	TB	R&V	Intensive reading. An advertisement for prospective opportunities. Pay attention to form, details and stock phrases.	60 mins	140,141	48	97,98							
3	LP	R&V	Lesson Plan Genre 2 Cycle 6	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 2 Cycle 6	60 mins	LP	LP	LP							
5	TB	LSC	Passive voice. Build vocabulary.	30 mins	145	49	101,102,103							
REFLECTION														
<i>Encourage planning and goal setting for a growth mindset.</i>														
Your observations:						Your aims:								
						HOD/Subject Head:								
						Date:								

GRADE 12 ENGLISH - CYCLE 6 - CAPS PG 72										
STUDY AND MASTER WEEK 12										
HELPFUL TIPS:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Write a CV. Revise letter formats and stock phrases of opening and closing. Focus on process writing, text structure and language features.	60 mins	147,148,149	50	104,105			
2	LP	W&P	Lesson Plan Genre 2 Cycle 6	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP			
5	TB	LSC	Remedial grammar from learners' texts. Build vocabulary.	30 mins	153,154	53	107,108			
REFLECTION										
<i>Help students build a vocabulary that promotes a growth mindset.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 7 - CAPS PG 72														
STUDY AND MASTER WEEK 13														
HELPFUL TIP:		Remind learners to do their literature reading early in the week.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Job interview role play.	60 mins	170 171	60	117,118							
2	TB	R&V	Intensive reading on informative text about interviews.	60 mins	166,167	59	119	ERP: job, bursary advertisements or tertiary institutions flyers.						
3	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP							
5	TB	LSC	Revision: modal verbs. Build vocabulary related to reading texts.	30 mins	162,163	57	112							
REFLECTION														
<i>Failure is an important part of your growth and developing resilience. Do not be afraid to fail. - Michelle Obama</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 12 ENGLISH - CYCLE 7 - CAPS PG 72										
STUDY AND MASTER WEEK 14										
HELPFUL TIPS:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P	Summary revision: write a summary on texts used for specific topics. Focus on process writing, text structures and language features.	60 mins	174,175	61	125,126			
2	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP			
5	TB	LSC	Build vocabulary. Nouns and adjectives.	30 mins	181	65	132			
REFLECTION										
<i>Smart is something you become, not something you are.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 8 - CAPS PG 72										
STUDY AND MASTER WEEK 15										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Formal, researched speech on an aspect of visual media.	60 mins	182,183,184	66	133			
2	TB	R&V	Read a review of a film, documentary or TV series.	60 mins	189,190,191	68	135,136,137			
3	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
5	TB	LSC	Revision: emotive writing. Build vocabulary.	30 mins	193,194	69	138,139			
REFLECTION										
<i>We all have the capacity to get better at the things we do.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 8 - CAPS PG 72										
STUDY AND MASTER WEEK 16										
HELPFUL TIPS:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
1	TB	W&P	Write a film review. Persuasive language. Focus on process writing, text structures and language features.	60 mins	197,198,199	70	139,140			
2	LP	W&P	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
5	TB	LSC	Adjectives and adverbs. Remedial grammar from learners' texts.	30 mins	206	74	143,144			
REFLECTION										
<i>Teaching resilience is teaching learners how to manage their fears, beliefs, behaviours and thinking.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 9 - CAPS PG 73										
STUDY AND MASTER WEEK 17										
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Informal class group discussion. Presentation. Debate. Listen for attitude and procedures.	60 mins	208,209, 238	76	146	5		
2	TB	R&V	Intensive reading: use previous examination papers to revise formal text study and intensive reading strategies.	60 mins	209	77	147,148			
3	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
5	TB	LSC	Use previous examination papers to revise language. Build vocabulary from related reading texts.	30 mins	215,216	79	150,151			
REFLECTION										
<i>Effort ignites ability and turns it into accomplishment.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 9 - CAPS PG 73														
STUDY AND MASTER WEEK 18														
HELPFUL TIPS:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	W&P	Use previous examination papers to revise forms.	60 mins	219,220	81,82	153							
2	LP	W&P	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP							
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins										
4	LP	W&P	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP							
5	TB	LSC	Meta-language revision. Build vocabulary.	30 mins	232,233	83	157							
REFLECTION														
<i>'It always seems impossible until it is done.' - Nelson Mandela</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73										
STUDY AND MASTER WEEK 19										
HELPFUL TIP:										
No	Source	Caps content and activities		Time	LB pg	Activity no	TG pg	FAT	Homework	Class
										Date completed
1			Exams	60 mins						
2			Exams	60 mins						
3			Exams	60 mins						
4			Exams	60 mins						
5			Exams	30 mins						
REFLECTION										
<i>The difference between an obstacle and an opportunity is attitude.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:					
					Date:					

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73										
STUDY AND MASTER WEEK 20										
HELPFUL TIPS:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
REFLECTION										
<i>Keep things in perspective and maintain a hopeful outlook.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

END OF TERM REFLECTION

1. Make a note of your thoughts about the following:

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HOD/Subject head:

Date:

SUCCESSFUL ENGLISH FAL GRADE 12 2019 TERM 2

CAPS TRACKER

IMPORTANT NOTE:

Please choose 2 options for the **year** from the genres listed below. These choices cover the literature set works used in the lesson plans.

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GENRE 1 runs from: Term 1, week 1 - Term 2, week 14
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There is an option to run the two genres consecutively (recommended), or simultaneously in alternating cycles.

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GRADE 12 ENGLISH - CYCLE 6 - CAPS PG 72															
SUCCESSFUL ENGLISH WEEK 11															
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>													
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
									Date completed						
1	TB	L&S	Listen to or read a job interview. Discuss the relative merits with class or group. Prepared reading aloud.	60 mins	70,71, 74	7, 9	72, 74	5	Enrichment and extended reading: watch or listen to an interview(s).						
2	TB	R&V	Intensive reading. An advertisement for prospective opportunities. Pay attention to form, details and stock phrases.	60 mins	64,65	1	69								
3	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP								
4	LP	R&V	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP								
5	TB	LSC	Passive voice. Build vocabulary.	30 mins	69	5	71								
REFLECTION															
<i>Encourage planning and goal setting for a growth mindset.</i>															
Your observations:						Your aims:									
						HOD/Subject Head:		Date:							

GRADE 12 ENGLISH - CYCLE 6 - CAPS PG 72													
SUCCESSFUL ENGLISH WEEK 12													
HELPFUL TIP:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	W&P	Write a CV. Revise letter formats and stock phrases of opening and closing.	60 mins	66,67,68	3	55,56						
2	LP	W&P	Lesson Plan Genre 1 Cycle 6	60 mins	LP	LP	LP						
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins									
4	LP	W&P	Lesson Plan Genre1 Cycle 6	60 mins	LP	LP	LP						
5	TB	LSC	Remedial grammar from learners' texts. Build vocabulary.	30 mins	74	10	74						
REFLECTION													
<i>Help students build a vocabulary that promotes a growth mindset.</i>													
Your observations:					Your aims:								
					HOD/Subject Head:			Date:					

GRADE 12 ENGLISH - CYCLE 7 - CAPS PG 72														
SUCCESSFUL ENGLISH WEEK 13														
HELPFUL TIP:		Remind learners to do their literature reading early in the week.												
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class					
												Date completed		
1	TB	L&S	Job interview role play.	60 mins	79,80	3	77							
2	TB	R&V	Intensive reading. Interviews. Extended reading: job or bursary advertisements or tertiary institutions flyers.	60 mins	64,65	1,2	76							
3	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP							
4	LP	R&V	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP							
5	TB	LSC	Revision: modal verbs. Build vocabulary.	30 mins	78	2	77							
REFLECTION														
<i>Failure is an important part of your growth and developing resilience. Do not be afraid to fail. - Michelle Obama</i>														
Your observations:					Your aims:									
					HOD/Subject Head:			Date:						

GRADE 12 ENGLISH - CYCLE 7 - CAPS PG 72													
SUCCESSFUL ENGLISH WEEK 14													
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.											
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class				
									Date completed				
1	TB	W&P	Summary revision: write a summary on texts used for specific topics.	60 mins	84	7	79						
2	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP						
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins									
4	LP	W&P	Lesson Plan Genre 1 Cycle 7	60 mins	LP	LP	LP						
5	TB	LSC	Build vocabulary.	30 mins	83	6	79						
REFLECTION													
<i>Smart is something you become, not something you are.</i>													
Your observations:						Your aims:							
						HOD/Subject Head:			Date:				

GRADE 12 ENGLISH - CYCLE 8 - CAPS PG 72															
SUCCESSFUL ENGLISH WEEK 15															
HELPFUL TIP:		<i>Remind learners to do their literature reading early in the week.</i>													
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class						
												Date completed			
1	TB	L&S	Formal researched speech on an aspect of visual media. Introduction of a speaker.	60 mins	88	1	83,84	6							
2	TB	R&V	Read a review of a film, documentary or TV series.	60 mins	89,90,91	2	84								
3	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP								
4	LP	R&V	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP								
5	TB	LSC	Revision: emotive writing. Build vocabulary.	30 mins	94	8,9	86								
REFLECTION															
<i>We all have the capacity to get better at the things we do.</i>															
Your observations:						Your aims:									
						HOD/Subject Head:			Date:						

GRADE 12 ENGLISH - CYCLE 8 - CAPS PG 72										
SUCCESSFUL ENGLISH WEEK 16										
HELPFUL TIP:		<i>Use the blank activity and page blocks from day 3 below to help you record your lesson plan.</i>								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
1	TB	W&P	Write a film review. Focus on process writing, text structure and language features.	60 mins	91	3	85			
2	LP	W&P	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
3	LP/TB	R&V	Complete any unfinished reading and viewing tasks from this cycle.	60 mins						
4	LP	W&P	Lesson Plan Genre 2 Cycle 8	60 mins	LP	LP	LP			
5	TB	LSC	Adjectives and adverbs. Remedial grammar from learners' texts.	30 mins	93,94	5,6,7	85,86			
REFLECTION										
<i>Teaching resilience is teaching learners how to manage their fears, beliefs, behaviours and thinking.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 9 - CAPS PG 73										
SUCCESSFUL ENGLISH WEEK 17										
HELPFUL TIP:		Remind learners to do their literature reading early in the week.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	L&S	Informal class group discussion.	60 mins	97		90			
2	TB	R&V	Intensive reading: use previous examination papers to revise formal text study and intensive reading strategies. Read an article.	60 mins	98,99	1	90			
3	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
4	LP	R&V	Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP			
5	TB	LSC	Use previous examination papers to revise language. Cartoons and advertisements.	30 mins	99,100	2	91			
REFLECTION										
<i>Effort ignites ability and turns it into accomplishment.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 9 - CAPS PG 73										
SUCCESSFUL ENGLISH WEEK 18										
HELPFUL TIP:		Use the blank activity and page blocks from day 3 below to help you record your lesson plan.								
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1	TB	W&P Use previous examination papers to revise forms. Descriptive essay. Focus on process writing, text structure and language features.	60 mins	100,101	3	91				
2	LP	W&P Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP				
3	LP/TB	R&V Complete any unfinished reading and viewing tasks from this cycle.	60 mins							
4	LP	W&P Lesson Plan Genre 2 Cycle 9	60 mins	LP	LP	LP				
5	TB	LSC Meta-language revision. Build vocabulary. Revise editing and language.	30 mins	106,107	9	93				
REFLECTION										
<i>'It always seems impossible until it is done.' - Nelson Mandela</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73										
SUCCESSFUL ENGLISH WEEK 19										
HELPFUL TIP:										
No	Source	Caps content and activities		Time	LB pg	Activity no	TG pg	FAT	Homework	Class
										Date completed
1			Exams	60 mins						
2			Exams	60 mins						
3			Exams	60 mins						
4			Exams	60 mins						
5			Exams	30 mins						
REFLECTION										
<i>The difference between an obstacle and an opportunity is attitude.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

GRADE 12 ENGLISH - CYCLE 10 - CAPS PG 73										
SUCCESSFUL ENGLISH WEEK 20										
HELPFUL TIP:										
No	Source	Caps content and activities	Time	LB pg	Activity no	TG pg	FAT	Homework	Class	
									Date completed	
1		Exams	60 mins							
2		Exams	60 mins							
3		Exams	60 mins							
4		Exams	60 mins							
5		Exams	30 mins							
REFLECTION										
<i>Keep things in perspective and maintain a hopeful outlook.</i>										
Your observations:					Your aims:					
					HOD/Subject Head:			Date:		

END OF TERM REFLECTION

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HOD/Subject head:

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